

### Introducing the TRA

A transportation reimbursement account (TRA) is a personal expense account that allows you to set aside a portion of your salary pretax reducing your taxable income.<sup>1</sup> You can use that money to pay for transportation and parking expenses related to commuting to and from work.

## What you need to know about TRAs



You decide monthly how much to contribute to pay for work-related commuting expenses.



The amount you select is withheld pretax from your pay in equal portions throughout the month and put into your TRA.



Unused money from your TRA will roll over from month to month.

<sup>&</sup>lt;sup>1</sup> Please consult your tax advisor with questions.

# Pay for your commute and parking tax-free

#### All systems go!

Use your TRA for these:

- Bus, ferry, train, trolley tickets and passes
- Parking expenses near work or location providing mass transit:
  - Meters
  - Garages
  - Lots
  - Secure bicycle storage
- Vanpool fees (Including UberPool and Lyft Line)

#### Heads up!

You can't use your TRA for these:

- Tolls
- Taxis
- Gas and mileage
- Airport parking fees

#### TRA contribution limits

The IRS places limits on how much you can save for transportation tax-free. This is the most you can withhold from your check.

Qualified parking - 2022	\$280 per month
Public transportation and vanpools - 2022	\$280 per month



#### Select the TRA at enrollment

Get connected when you receive your Spending Account I.D. number in the mail.

#### Easy payment options

With a TRA, you can choose from a variety of reimbursement options to fit your lifestyle, whether you commute by bus, vanpool or pay to park.

- Pre-paid MasterCard\* Debit card that can be used at designated transit agencies and parking facilities.
- Commuter check vouchers Available in any amount \$5 or higher, these are redeemable for passes, tickets or cards anywhere transit, parking or vanpool vouchers are accepted.
- Smart cards Allows you to load pretax dollars to your transit smart card via your online account.
- Parking direct pay Pretax dollars are sent as payments on your behalf directly to your parking provider.
- Parking cash reimbursements -Submit claims for eligible expenses for reimbursement via check or direct deposit.

#### We're here for you

If you can't find the answers you're looking for online, give us a call. You can talk with one of our specially trained TRA customer service representatives.



1-800-859-2144

7 a.m. to 8 p.m. CST, Monday-Friday



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