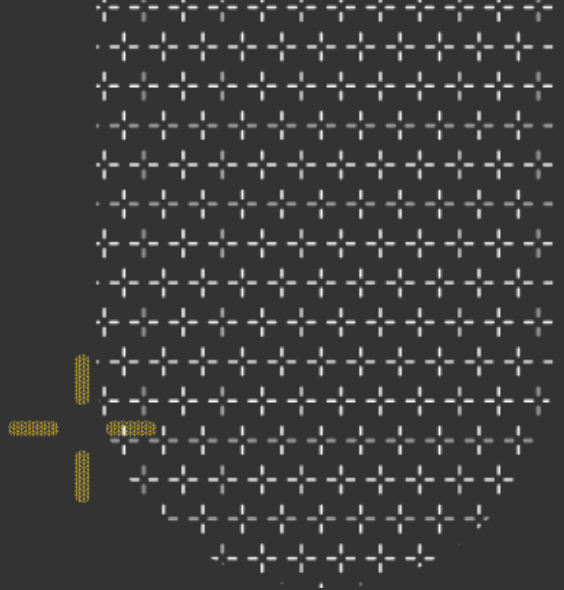


FURTHERSM

Further

Spend every day wisely





TRA



Your Transportation Reimbursement Account (TRA)



Employers **reduce payroll taxes** for work-related transportation and/or parking expenses



Offered as part of your company's **benefit package**, this tax-advantaged account reduces taxable income by allowing you to set aside pretax dollars to pay for eligible commuting costs



2021 Monthly Contribution Limits:

Qualified Parking: \$270
Transit and Vanpool: \$270



You can use your TRA to pay for:

- ✓ Bus, ferry, train, trolley tickets and passes
- ✓ Parking expenses near work or location providing mass transit:
 - Meters
 - Garages
 - Lots
 - Secure bicycle storage
- ✓ Vanpool fees (including UberPool and Lyft Line)



Always save your receipts to ensure proper validation of expenses, as required by the IRS.



These you can't pay for:

- ✗ Tolls
- ✗ Taxis
- ✗ Gas and mileage
- ✗ Airport parking fees



How your TRA works

1

Enroll
in the TRA benefit

2

Receive
a welcome letter in mail
and email, with instructions
on how to register your
account on the member portal
and access the TRA
dashboard



3

**Register &
complete**
an "order" for preferred
payment type – must
be completed by the 4th
of the month prior to
the benefit month

For Example:
Order must be
completed by February
4th to use in March

4

Can set up
recurring orders

5

Order Amount
will be deducted through
pretax payroll

This timeline is dependent
on the employer's
payroll schedule

TRA payment options

	Public Transportation and Vanpools	Qualified Parking
Commuter Check Vouchers	X	X
Pre-paid MasterCard®	X	X
Fare Media	X	
Smart Cards	X	
Parking Direct Pay		X
Parking Cash Reimbursements		X

- 1 **Pre-paid MasterCard®:** A re-loadable debit card that can be used at designated transit agencies and parking facilities
- 2 **Commuter Check Vouchers:** These vouchers can be used at the transit authority or parking facility of choice
- 3 **Fare Media:** Transit passes or tickets sent directly to individuals' homes
- 4 **Smart Cards:** Transit authority smart cards pre-loaded with pretax dollars
- 5 **Parking Direct Pay:** Payments sent on employees' behalf directly to their parking providers on a monthly basis
- 6 **Parking Cash Reimbursements:** Employees can submit claims on the TRA dashboard to receive reimbursement by check or direct deposit



TRA dashboard overview



Account holder dashboard

- Log into the Online Member Service Center: www.hellofurther.com
- Click the MAKE ELECTIONS button next to Qual Parking or Vanpooling to access the TRA dashboard



FURTHER

My Accounts

Qual Parking [Make Elections](#)

Vanpooling [Make Elections](#)

I Want To...
[Manage Banking](#)

Recent Activity

Type	Description	Amount
Feb 6	Reimbursement Qualified Parking (W/qualcomm) WindCommute Member Portal	-\$200.00 TRA



TRA dashboard

- Check previously placed orders
- You may edit or delete orders up until the 4th of the month for the following month



FURTHER
Family Rewards

Welcome to Your Commuter Benefits Dashboard

Last Date to Order for March 2019:
February 04, 2019

Order History
View and manage your past orders.
[More Details >](#)

February Order | **March Order**

You have no current orders for March.
[Start a New Order](#)
[Place an Order >](#)

Calculate Your Savings
When you use Commuter Benefits, the savings really add up! Calculate your savings here.

Did you know?
Time spent sitting in traffic is time spent NOT exercising. Another great reason to take public transportation!

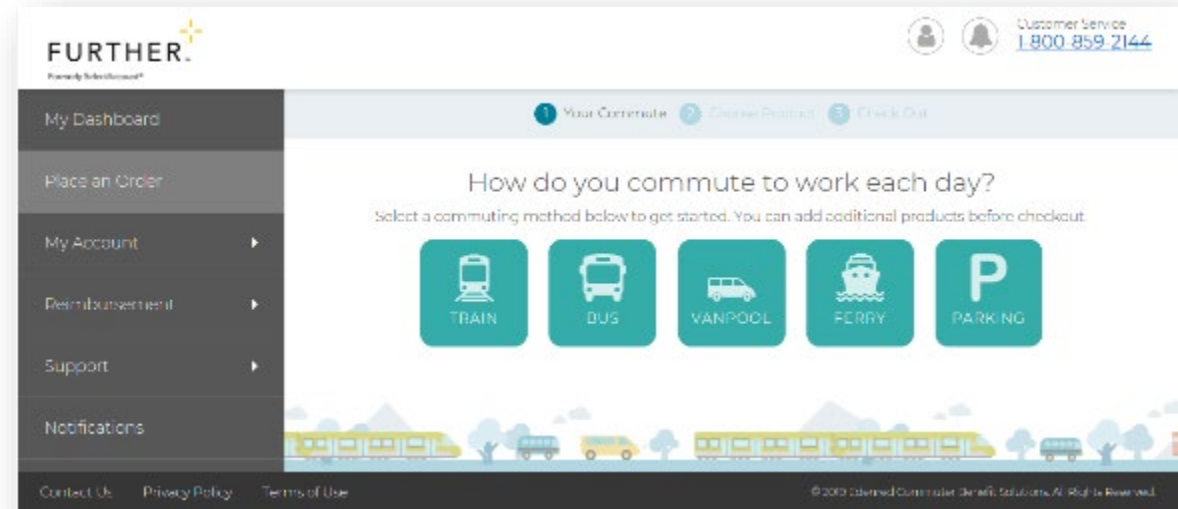
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Placing an order

- Orders must be placed by the 4th of the month for the following month
Example: You must order by February 4th for March transit and/or parking needs
- Select 'place an order' and choose the service type you wish to order
 - Train, bus, vanpool, ferry, parking
- Payment options will be generated based on your home and work zip codes
- Choose payment option





Placing an order (continued)

- Complete the fields
- Maximum order of \$270 for transit and \$270 for parking in 2021
 - If you exceed the maximum, you will be asked for a personal credit card when completing your order
- You can set your order to recur monthly or to occur only in certain months



FURTHER. Welcome back, Astron! Customer Service 1.800.859.2144

My Dashboard
Place an Order
My Account
Reimbursement
Support
Notifications

✓ Your Cart Items 2 Create Reimburse 1 Check Out

Your Order Details

Product: Cash Reimbursement for Parking
Monthly parking expense?

Automatically place this order each month?
 Yes No

Are there any months you do not need this order?
 Yes No

Please select the months you would like to opt-out of this order

Mar 2019	Apr 2019	May 2019	Jun 2019
Jul 2019	Aug 2019	Sep 2019	Oct 2019
Nov 2019	Dec 2019	Jan 2020	Feb 2020

I have read and agree to the terms of service.



Order summary

- Confirm your choices
- Make another order or complete your purchase



FURTHER.
Formerly Go2Commute

Welcome back, Aaron!

Customer Service
1-800-859-2144

1 Your Commute 2 Check Product 3 Check Out

Your Cart

Transit Products					
Product	Qty	Recurring	Opt-Out	Cost	
GoTo Card Stored Value \$30	1	Yes	None	\$30.00	Edit Delete

Parking Products					
Product	Qty	Recurring	Opt-Out	Cost	
Parking Reimbursement	1	Yes	Aug	\$200.00	Edit Delete

[Proceed to Checkout](#)

Or continue ordering from the products below.

[TRAIN](#) [BUS](#) [FERRY](#) [VANPOOL](#) [PARK](#)

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Parking

- Allows you to choose cash reimbursement
- After the benefit month begins, you must go back into the TRA dashboard and make a claim to receive the funds



The screenshot displays the FURTHER TRA dashboard for a user named Aaron. The interface includes a navigation menu on the left with options like 'My Dashboard', 'Place an Order', 'My Account', 'Reimbursement', 'Support', and 'Notifications'. The main content area shows a welcome message and a progress bar for 'Your Commute' with steps 'Choose Product' and 'Check Out'. Below this, a section titled 'Here are your best options.' offers two choices: 'Commuter Check Prepaid Mastercard' and 'Enroll in Cash Reimbursement'. Each option has a 'Select' button. At the bottom, there is a footer with 'Contact Us', 'Privacy Policy', 'Terms of Use', and a copyright notice for 2018.



Parking – cash reimbursement

- Confirm the amount you have set aside for parking
- You may not claim more than \$270 in any benefit month for parking
- Complete the fields in the claim pop-up box
- Retain receipts in case they are requested by the IRS



FURTHER+
Home | Services | About

Welcome back, Aaron!

Customer Service: [1-800-859-7144](tel:1-800-859-7144)

Parking Cash Reimbursement Claims

Available Balance: \$1,070.86
Reimbursement Method: Direct Deposit or Check

Before starting a claim, please make sure you have an available balance in your parking cash reimbursement account. Please contact your benefits administrator with any questions regarding your claim. You have 100 days from date of parking expense to file your claim. The maximum amount you can be reimbursed for is \$265.00 per benefit month.

[Start a Claim](#)

Your Claims | Transactions | Transfer Funds

Claim #	Date	Claim Amount	Amount Paid	Status	Details >
11226	May 5, 2016	\$100.00	\$0.00	Received	Details >
11222	May 2, 2016	\$13.00	\$0.00	Received	Details >
11198	Mar 7, 2016	\$100.00	\$0.00	Received	Details >

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Commuting history

- Some insurance companies provide a premium discount if you use public transportation frequently
- Print your history to submit to insurance



WELCOME BACK, AARON

Customer Service 1-800-859-2144

Order History

Show me orders from [Order History Letter >](#)

February 2019

Order Total: \$60.00 [Details >](#)

P Parking Reference #: 5265064

Product	Qty	Status	Price
Parking Reimbursement	1	Balance Available	\$60.00

[Order Details](#)

Product	Qty	Status	Price
Commuter Check for Parking	1	Approved	\$10.00

[Order Details](#)

January 2019

Order Total: \$60.00 [Details >](#)

P Parking Reference #: 5253863

Product	Qty	Status	Price
Parking Reimbursement	1	Balance Available	\$50.00



Help Tab

- The help tab contains numerous resources and details regarding the parking and transit program and how to manage your dollars



FURTHER.
Newly Released!

Welcome back, Aaron!

Customer Service
[1-800-859-2144](tel:1-800-859-2144)

Have a Question? We're Here to Help!

Call
[1-800-859-2144](tel:1-800-859-2144)

Email
CustomerSolutions@HelloFurther.com

Frequently Asked Questions
Browse our FAQs to quickly find answers to your questions.

Contact Us | Privacy Policy | Terms of Use

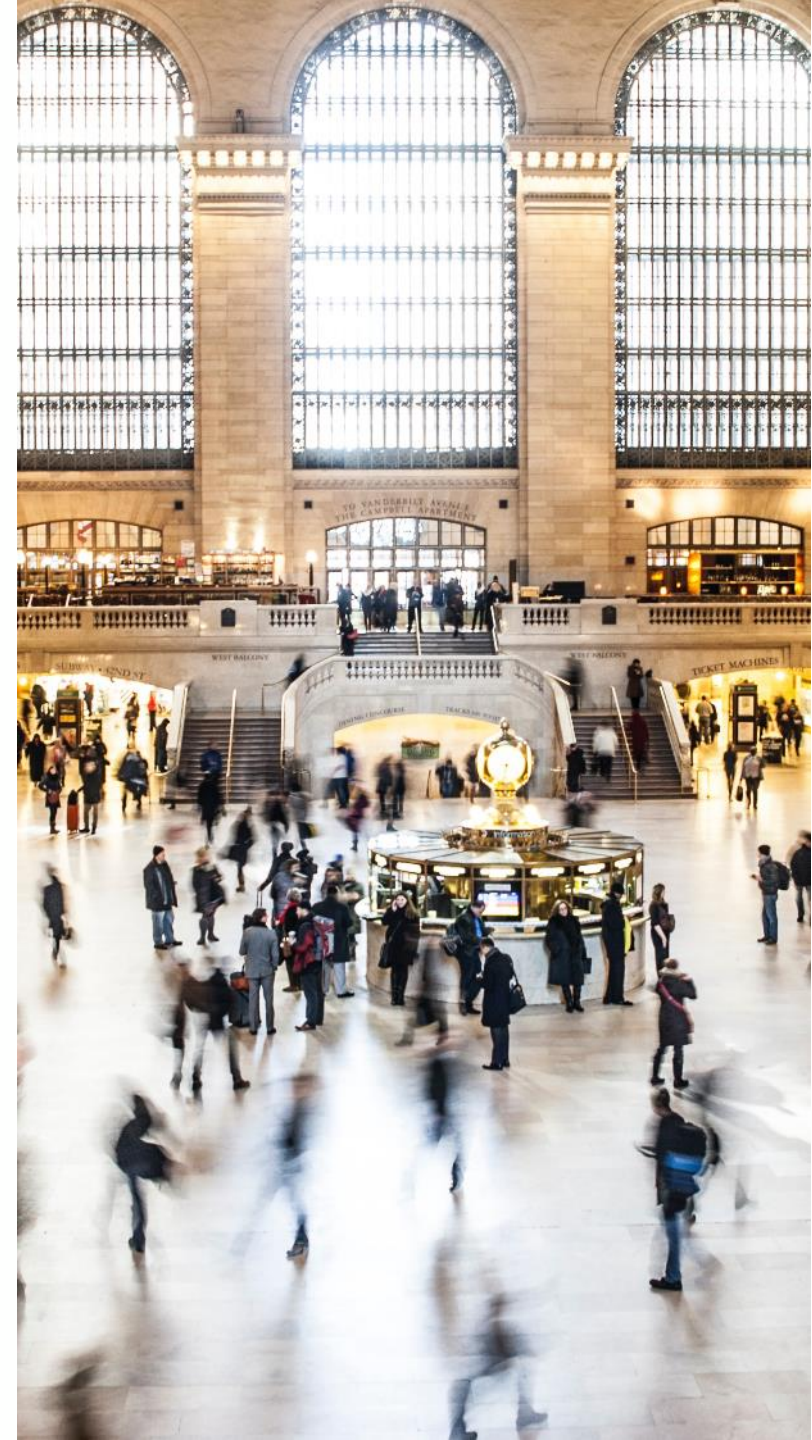
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Further TRA resources

An introduction to TRA: <http://bit.ly/TRAintro>

Placing an order for parking costs: <http://bit.ly/ParkingOrder>

Placing an order for transit costs: <http://bit.ly/TransitOrder>



TRA frequently asked questions



When is the monthly order deadline?

11:59pm EST on the 4th of the month prior to the benefit month. You can also set-up reoccurring orders. (Example: TRA orders for March must be placed by February 4th.)



Can I use TRA funds for both public transit and parking in the same month?

Yes. In 2021, you can contribute up to \$270 for qualified parking and \$270 for transit expenses each month (\$540 combined monthly limit).



What happens to unused TRA funds?

With an active TRA account, unused funds will continue to rollover every month and year as long as you stay enrolled in the benefit.



Can I use my TRA account for Uber or Lyft?

Uber Pool and Lyft Line are qualified vanpool expenses when using your pre-paid TRA MasterCard. These are not available in all cities.



Can I order more than one TRA MasterCard?

No. Only one pre-paid MasterCard per TRA account. Once you order a TRA MasterCard, all parking, transit, and vanpool expenses must be done through that card.



What happens to my TRA dollars if I leave employment?

Dollars for cash parking or MasterCard remain available to use through the end of the last benefit month. After the end of the last benefit month these funds are returned to the employer. All other payment options will continue to be usable until the expiration stated on that option.

Let's get started

Our expert service team is ready to help.



800-859-2144
M-F 7 AM - 8 pm CST



hellofurther.com

FURTHERSM

Thank you.